

## **PRESS RECOGNITION PANEL**

### **Minutes of the 32nd meeting of the Press Recognition Panel Board held on 23 August 2017 at Mappin House, 4 Winsley Street, London W1W 8HF**

**Present:** David Wolfe QC (Chair), Carolyn Regan, Harry Rich, and Harry Cayton

**Apologies:** Tim Suter and Emma Gilpin-Jacobs

**In attendance:** Susie Uppal (Chief Executive), Paul Nezandonyi, Saima Ansari, Adam Gibbs, and Simon Edwards

## **BOARD MEETING – PUBLIC SESSION**

### **Welcome**

1. The Chair **welcomed** Members and attendees to the thirty second meeting of the Press Recognition Panel Board.
2. The Chair noted that apologies had been received for Tim Suter and Emma Gilpin-Jacobs.

### **Declaration of members' interests**

3. There were no new declarations to note.

### **Minutes of the meeting held on 4 July 2017 and matters arising**

4. The minutes of the meeting held on 4 July 2017 were noted as factually correct. The Board agreed that paragraphs concerning the 'Executive analysis on IMPRESS Board media activity – Paper PRP 31(17)' should be made available to the public and published.  
Post meeting note: Updated minutes are available on our website.
5. The Board **noted** the log of outstanding actions and **noted** that there were

no other matters arising that were not covered elsewhere on the Agenda.

**Chief Executive's report – August 2017 – Paper PRP34(17)**

6. The Board received a paper which provided an update on Executive activity since the last CE report for July 2017.
7. The Chief Executive updated the Board on matters since her report was drafted:
  - the decision document and fee charging scheme was published on 23 August and not 16 August as stated at para 4 of the Report.
  - The Judicial Review judgement is anticipated for October 2017.
8. The Board discussed the timeframe for the publication of the state of recognition report and **agreed** that the report should be published after the Judicial Review judgement had been received.
9. The Board **noted** the contents of the Chief Executive's report with thanks.

**Finance report July 2017 – Paper PRP35(17)**

10. The Board received a paper which provided an update on the financial position as at 31 July 2017.
11. The following points were raised in discussion:
  - the Board **noted** the latest financial position as at 31 July 2017.
  - the Board **noted** that the Barclays account financial figure for March 2017 should be £1,003.777.

**Any other business and close of public session**

12. No further business was raised.

**BOARD MEETING – CONFIDENTIAL SESSION**

**Minutes of the meeting held on 4 July 2017 and matters arising**

13. The confidential section of the Minutes was recorded as factually correct.

**Chief Executive's report – August 2017 – Paper PRP34(17)**

14. redacted
15. redacted

16. redacted

**Quarterly risk register review – Paper PRP36(17)**

17. redacted

18. Further to the correspondence sent to the Permanent Secretary of HM Treasury (in respect of the PRP's decision to continue to utilise the remaining Exchequer grant and extend the Accounting Officer appointment accordingly), Treasury officials had written to confirm that they were considering the PRP's correspondence and that a response would be provided shortly.

19. The Board agreed that a further Board meeting might be necessary to discuss the Treasury's response once it had been received.

20. Post meeting note: On 6 September 2017, the Permanent Secretary to HM Treasury wrote to the Chair noting the Board's intention to extend the Accounting Officer appointment. The extra Board meeting provisionally arranged for 26 September has been cancelled.

**Initial approach to Recognition reporting in 2017 – Paper PRP37(17)**

21. The Board discussed the latest iteration of the draft report and the following amendments **agreed**:  
redacted

**Update on IMPRESS Board media activity - Paper PRP38(17)**

22. The CE provided an update on the latest position concerning the IMPRESS' implementation plan and their plans for publication, which would be considered by the IMPRESS Board on 12 September 2017. The Board agreed that the recommendations that are relevant to the Charter criteria are the key elements to be considered. The Board agreed that they would consider what, if any, further action they needed to take after IMPRESS had completed their implementation programme and decided on what they would be publishing.

**Any other business and close of confidential session**

23. Proposed dates for the Board meetings for 2018 will be circulated separately by email.

### **Date and time of next meeting**

24. The next scheduled meeting of the Board will take place at 10.00 Tuesday 24 October 2017 at Mappin House, 4 Winsley Street, London W1W 8HF. The ARC is meeting at 08.30 to 10.00 on the same day.

Drafted: Saima Ansari  
Executive Administration Manager

Signed: David Wolfe QC  
Chair